



Fredrick K. Wilson Grand Court

Ladies of the Circle of Perfection
Prince Hall Affiliation, Jurisdiction of Mississippi
P. O. Box 3711 Jackson, MS 39207



Dispensation Guidelines

The following guidelines dictate the proper procedure for Subordinate Courts to request a dispensation from the Fredrick K. Wilson Grand Court. Strict adherence to these guidelines ensures timely review, organized administration, and compliance with the directives of the Grand East.

I. Scope of Dispensation Requests

A formal dispensation request is required from a Subordinate Court for any of the following actions:

- Meeting Alterations: The rescheduling or cancellation of a regularly scheduled Subordinate Court meeting.
- Events: Hosting, participating in, or sponsoring any committee event or community outreach program.
- Fundraising: Conducting any internal or external fundraising activities.

II. Submission Timeline & Emergency Exceptions

- Standard Timeline: All standard dispensation requests must be submitted to the Grand Court no less than 14 days prior to the proposed meeting change, event, or fundraiser.
- Emergency Cancellations: It is understood that unforeseen emergencies (e.g., severe weather, sudden facility closures, emergencies involving principal officers) may arise. Emergency meeting cancellations falling outside the 14-day window will be reviewed by the Grand East on a case-by-case basis.

III. Submission Procedures

To properly execute a request, the Subordinate Court must complete the following steps:

1. Form Completion: The official dispensation request form must be filled out with all requested details.

2. Signatures: The document must be properly signed by the required Subordinate Court officers.
3. Submission Method: The completed and signed request must be submitted electronically via email to: fkwilsongrandcourt@gmail.com.

IV. Review and Approval Process

- Notification of Receipt: Upon successful transmission of the request via email, the Subordinate Court will receive an official notification of receipt.
- Grand East Directive: The request will be reviewed, and an official response granting Approval or issuing a Denial will be sent directly from the Grand East.

Note: No proposed actions may be taken by the Subordinate Court until official approval is received.

V. Fees, Payment, and Penalties

- Dispensation Fee: If the dispensation is approved by the Grand East, a requisite fee of \$5.00 must be remitted. There is no fee for Community Service and Civic Event.
- Payment Deadline: The \$5.00 payment must be mailed within 5 business days of receiving the official approval notification.
- Mailing Address: All payments should be sent via mail to the attention of the Grand Court at the following address:
Fredrick K. Wilson Grand Court
P.O. Box 3711
Jackson, MS 39207
- Sanctions for Non-Compliance: Failure to remit the \$5.00 payment within the 5-business-day window will be considered a breach of Grand Court regulations and will render the requesting Subordinate Court subject to immediate sanctions from the Grand East.

Respectfully Submitted By:

RM Tyanna Fair
Royal Grand Secretary
Fredrick K. Wilson Grand Court